

Red Raider Band Booster Club

April 2023 Board Meeting

April 26, 2023 – 6:30pm

Tosa East Band Room

- Meeting begins at 6:42
- IN ATTENDANCE: Jill Sanfellipo, Noah Manke, Jen Lato, Lisa Hollander, Tracey Iding, Meghan Blaney

Banquet Report – Meghan Blaney / Jen Lato

- Celebration / Recognition of Seniors
 - Centerpieces will be mug with band logo that display photos of seniors as babies – will have ‘guess the senior’ challenge
 - Senior certificates replaced with plaques that include name and year and each year’s show artwork
 - Commemorative pin for seniors – bought in bulk for better price - to be used each year
- Photo Booth
 - Noah will ask dad if he is able to take photos
 - Have props for photo booth including Jen’s 2 and 3 balloons and possibly Rock of Ages blow up instruments
 - I-pad is simple and self-explanatory for easy use by students
- Invites have gone out to band families and seniors
 - RSVPs coming in
 - Will mention at concert and provide QR code to RSVP in program
 - Need to confirm presenters and number of complimentary meals needed
 - Need to confirm set-up time – hoping to drop off items right after school and come back later
- Additional Funding of \$630 needed for some items
 - Lisa motion to approve, Jill second – all in favor – approved
 - Add line item to budget for banquet
 - Will submit invoices
 - Did not include any print costs for senior baby pics

Treasurer’s Report – Erin Margerie (submitted via email)

- BMO Harris account balance of \$49,043.03
- Expenses
 - Jack Stamp residency - \$1,000
 - Bus invoice from St. Patrick’s Day parade - \$314
 - Received \$800 from Magoo’s
 - Need confirmation that the extra was a donation – if so Erin will send a thank you
 - Second installment for insurance to West Bend - \$99.50

- Brick purchase - \$250
- Income
 - Online flower sale - \$570 (\$551.67 after fees)
 - Banquet ticket purchases
- Questions / Pending
 - No invoice yet from Colleen for theater playbill
 - Sponsorships not addressed this year – follow up to see if we should include in budget and who will help out

Communication Secretary's Report – Dianne Crowley (submitted via email)

- Banquet
 - 18 student / adult tickets sold thusfar
 - 7 senior RSVPs
 - Freshman parent was not clear on if parents attend – Dianne confirmed
 - Added ticket link on home page of website in addition to tab
 - Final numbers needed May 10
 - Will have check-in table at front with guest list – Dianne will work, Tracey can assist
 - Confirmation needed
 - Same equipment needed as last year?
 - How many tables / seats for speakers and special guests?
 - 2 – 3 tables needed for awards?
 - Any other specials set-up needs?
 - Jen will connect with Dianne to confirm
- Facebook
 - Spring Concert and Jazz Concert posted as Facebook events
 - Will post reminders for plant pick-up
 - Will continue volunteer outreach for Am Fam events per Lisa's request
- Website
 - In last 30 days, page views at 842, up 242% and unique visitors are at 339, up 192%
 - Top pages were Plant Sale (234 views), Band Banquet (146 views), Jack Stamp (27 views), Hawaii photo album page (20 views)
- Misc – Should we plan to do a 50 / 50 raffle at concert? Consider banquet a more appropriate event for it

Projects Chairperson's Report – Tom Hoffer

- Nothing to Report
- Question as to where our supplies are or where should they be stored while Track and Field is running concessions – don't recommend letting outside groups use them
- Hoping for confirmation that Band will continue to facilitate Hart Park concessions in Fall

Brewers Coordinator's Report – Lisa Hollander

- Off to a good start - \$2,300 check coming from Opening Day
- Schedule is filling up – our next event is George Strait
- Going well working with West – less need to continually reach out to band parents
- Lisa spends a LOT of time facilitating

- Need someone to take over for next year – Lisa will volunteer and be available to consult – will mention the need at May concert
- Having a person or two from Cross Country / Track and Field and Tosa West trained to be Stand Manager would be helpful
 - Lisa will reach out to Laura from West to discuss
 - Should be conveyed as an expectation, not a request

Volunteer / Uniform Report – Meg Fifarek

- Nothing to report
- Will plan to coordinate July 4 needs and uniform cleaning and then fitting in Fall

Fundraising Report – Joan Nink / Jenni Dugan / Jen Lato

- Plant sale was very successful – decent middle school participation
- Google form worked well and will hopefully be used exclusively moving forward
- Still will need checks as our PayPal is linked to Booster Club, not Tosa East
- Next year will re-evaluate prices so all profit is \$10 / plant instead of \$5 or \$10
- Ms. Lato will let families know which plants have which profits in case people want to keep track; Sue Flatley and Ms. Lato always have fundraising totals if people need them
- Pick up May 13, 9-11am - Jenni will seek out adult helpers and we will create a sign-up for student helpers
- Financial part taken care of by Jenni
- Ordered 3-4 extra of each plant for walk-ups
- Check in with Shady Lane regarding delivery as they may run late

Concert Update – Jen Lato

- Ms. Lato will order boutonnieres and Tracey will pick up – do we need to order ribbon?
- Put QR Code in program for banquet RSVPs and for donations
- Jill will speak
 - Extend thanks to volunteers and express ongoing need for help each year
 - Perhaps mention how much revenue is raised each year and what amount goes to each student for their band experience (was \$233 per student in 2019)
 - Either Jill or Lisa speak to the Brewers volunteer needs and the need for someone to take over for Lisa next year
 - Plug our August Fundraiser event
 - Mr. Manke will read senior names
- A lot going on at concert already, so will save 50 / 50 raffle for possibly banquet
- Booster Board members plan to come early to greet families

Looking Ahead

- No meeting in May or June
- Typically Ms. Lato will meet with Jill and Erin in late July to put together budget that gets voted on in August
 - Tracey may join to discuss August 12 Fundraiser if needed
 - Food budget was approved for fundraiser – will be added as line item to new budget

Meeting adjourned at 7:52pm